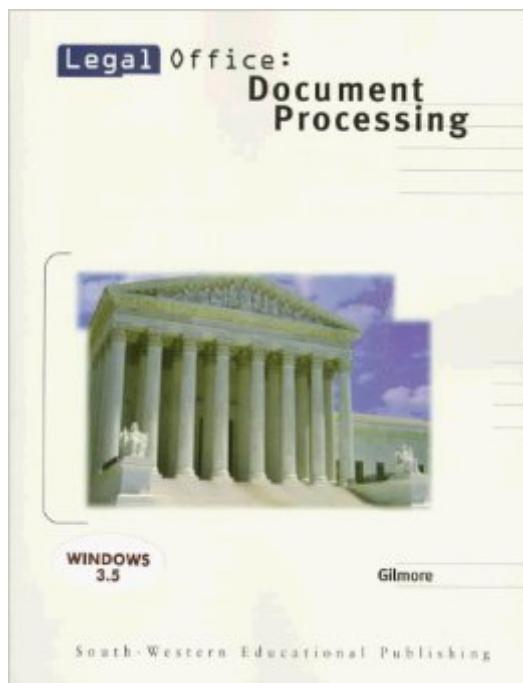


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# Legal Office: Document Processing (with Template)



## Synopsis

This text-workbook is designed to familiarize anyone training to work in a legal office keying various types of legal court documents. Emphasis is placed on how to key various types of legal court documents, and the preparation of correspondence for the legal field.

## Book Information

Paperback: 320 pages

Publisher: Cengage Learning; 1 edition (February 14, 1997)

Language: English

ISBN-10: 0538719184

ISBN-13: 978-0538719186

Product Dimensions: 10.8 x 8.3 x 0.8 inches

Shipping Weight: 1.5 pounds

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